



Teton County Fire Protection District

P.O. Box 474

911 N. Hwy 33

Tuesday, April 23, 2024- Driggs Fire Station, as well as Teleconferenced via Zoom

In Attendance:

Jason Letham, Fire Commissioner

Bob Foster, Fire Commissioner

Erin Borbet, Fire Commissioner

Mike Maltaverne, Fire Chief-absent

Bart Birch, Legal Counsel

Ed Schauster, Deputy Chief Administration

Mariana O'Neill -CFO

Meeting began @ 1600 hours.

Minutes: Commissioner Letham asked if there were questions or comments on the prepared minutes from March, 2024 meeting.

No questions or comments were made.

Commissioner Foster made a motion to approve the minutes as presented.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the minutes were approved.

Claims: Commissioner Letham asked for any questions or comments on the claims presented for the period **March 1st, 2024 through March 31, 2024.**

No questions or comments were made.

Commissioner Foster made a motion to approve the claims as presented.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the claims were approved as presented.

Budget Statement:

Commissioner Letham asked for any questions or comments on the March 2024, Budget Statement presented.

No comments or questions were asked.

Commissioner Foster made a motion to approve the Budget Statement as presented.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the Budget Statement was approved as presented.

Parking Lot Bids:

The Fire District received one sealed bid for the parking lot improvements project. At 16:00, Commissioner Letham opened the sealed bid. The bid was submitted by Avail Valley Construction. The bid total was \$199,780.00. The Fire Commissioners reviewed the bid information as well as the qualifications of the bidder. After a through discussion the Commissioners decided to award the bid to Avail Valley Construction.

Commissioner Foster made a motion to award the bid to Avail Valley Construction.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the motion was passed.

FY 2023 Audit Report:

Theresa Flannery, CPA presented the annual audit report for FY 2023. Overall, the report presented a slight increase in revenue and expenses compared to prior year. There were no other major changes or recommendations.

Driggs Bathroom Remodel:

Ponderosa Builders submitted a bid for the bathroom remodel. The total amount of the bid was \$57,950.00. The Commissioners reviewed the specification of the bid and agreed to proceed with the remodel.

Commissioner Foster made a motion to proceed with the bathroom remodel and to use Ponderosa Builders for the project.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the motion was passed.

TCSO Dispatch Contract

Chief Maltaverne will be meeting in May with County staff to continue discussion regarding the contract.

Chief's Report:

Chief Maltaverne was absent. Chief's notes are attached below.

Commissioner Foster made a motion to adjourn at 1539 hours.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the Board of Fire Commissioners were adjourned.

FIRE DISTRICT