



Teton County Fire Protection District

P.O. Box 474
911 N. Hwy 33
Driggs, ID 83422

Board of Fire Commissioners

Scott Golden, District 1
Jason Letham, Chair-District 2
Kent Wagener, District 3
Monica Hoth, Secretary/Clerk

Monday May 8th, 2016

Attendance District Commissioners: Jason Letham, Scott Golden & Kent Wagener
Interim Commissioners:
District Legal Counsel: Bart Birch
District Public Relations:
Fire Chief: Bret Campbell
Division Chief-Prevention: Earle Giles
Division Chief-EMS: Ed Schauster
Division Chief-Training: Jon Wisby
Shift Captains:
Driver/Operators:
Firefighters:
Board Secretary: Monica Hoth
Local 4667: A. Fletcher, N. Brown & Rebecca Parkinson
Public: Chad Blackburn & Peter Boogaard (Key Bank), AJ Argyle (American Insurance Service)

Welcome @ 1500 hours

Commissioner Letham welcomed everyone to the meeting.

Executive Session:

Commissioner Letham made a motion to enter into executive session pursuant to Idaho Code sec. 74—206(1) (a) & (b) personnel matters.

Commissioner Wagener seconded the motion.

Clerk Hoth requested a roll call. Commissioner Letham replied "aye", Commissioner Wagener replied "aye" and Commissioner Golden replied "aye".

Executive Session adjourned at 1550 hours

Regular meeting began at 1553 hours

Quarterly review of Key Private Banking Investment account – Chad Blackburn:

Mr. Blackburn from Key Private Bank, presented Commissioners with a portfolio review binder to each one of them for the performance of the account. He reviewed performance, potential interest rate increases and adherence to statutes for Commissioners. He then

answered questions and continued discussion on details for upcoming needs and time frames for movement of availability of funds should it come up in the future. Commissioners decided to have Mr. Blackburn back for another review in the fall.

Review health care plan & additional opportunities – Travis Argyle, Amer. Insurance Service:

AJ Argyle came instead of Travis Argyle. He presented Commissioners with an information packet about what services they provide as a potential broker for our health care plans. Commissioners are being given the opportunity to change from the Brokerage service we currently have with Ballard Insurance. He explained the plan we have now, and the future potential changes to come with that plan. He also went into detail about the in-house administration they are able to provide, including offering us the Teledoc service. It was also discussed that our renewal date as of now is January 1st. Monica presented that it may be a good idea to consider having our renewal date be October 1st instead because of the amount of plans that renew Jan 1 and how hard it can be to negotiate with providers when everyone else is trying to. It was decided that we would address again (around August or September) the possibility of making our renewal date October 1. Chief Campbell will work with Monica to be sure the topic appears again in August so we move quickly for an October 1 renewal date. Discussion continued on the details of these topics.

Commissioner Golden made a motion to change the broker of record to our health care plans with Blue Cross of Idaho, Delta Dental and Standard Insurance to American Insurance Service. Commissioner Letham seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”.

Proposal of organization change – Battalion Chief Position:

Chief Campbell gave Commissioners a proposal to change from the current system to a Battalion Chief system of operation. (*Proposal is attached to the official minutes*) With the addition of ambulance service coverage and the departure of the EMS Div. Chief, along with other changes and the added responsibilities picked up by the staff, it is an option to convert to the Battalion Chief system to meet the expanding needs of the department. Commissioner Wagener was interested in seeing the cost of this system on paper so he could review further the impact to the budget, and Chief Campbell agreed he would put something together for him. Discussion continued on the details and questions about this potential change. Chief Campbell asked Commissioners to consider this and to speak with staff to get their feedback before having it as a topic again on the June agenda.

2017 Wildland Fire Season:

Commissioners had asked for the topic to be placed on the May agenda after the April meeting to address the ongoing topics. Chief Campbell informed the Commissioners that he has begun discussion with our rep from the IDL for this year’s Cooperator Agreement. We will be removing the Tactical Tender from the ICCF because we now know it doesn’t meet the water pumping specs for that designation in the agreement. We have the opportunity to upgrade the pump on this vehicle so that it will meet specs. Chief detailed what it would take to do that and asked Commissioners to consider. The benefits to

upgrading this pump are that it only requires 2 personnel to operate (making it easy to staff), but it also makes a great daily rate when it is deployed. Chief Giles reminded the group that it is also a winter time mini structure engine that is capable of getting into spots that the engine cannot. Campbell estimates the full cost to upgrade the pump to be between \$22 and \$25k. Commissioner Letham is in favor, because he has personal experience in the Tender during the wintertime when no other vehicle will reach an area. Commissioner Wagener was not in favor of the upgrade, due to the cost. Commissioner Golden would like to see a hard cost on the project and would be inclined to consider doing just one pump upgrade before considering potentially upgrading any other pumps to other fleet vehicles. Chief Campbell will get quotes to provide Commissioners.

Chief's Report:

Operations

Campbell reminded Commissioners about the pre-season coordination meeting on the 10th at the County Courthouse building.

He also reported the need to purchase the heart monitors from Zoll to replace the monitors that were returned to the Hospital after the ambulance transition. The original plan was to purchase Philips monitors, but those have since been back ordered so we must now purchase from Zoll.

Chief Campbell confirmed from the ambulance rep that the new ambulance on order should be delivered by the end of June, even though the delivery date is currently set for the first part of July. We will need to fly someone out for an inspection and he is making plans for that.

Chief Campbell presented the Commissioners with an updated mutual aid agreement that the INL coordinates for the surrounding areas, (There is a long list of all the departments included, that is on the agreement) to assist each other if the need arises. There is a similar agreement made for Chief Chiefs and then for the Forest Service.

Prevention – Div. Chief Giles

Reported that he is still attending weekly eclipse meetings. Brief discussion continued on the eclipse.

Permitting is slowing down but still receiving a couple a week as of now.

Training – Div. Chief Wisby

Chief Wisby reported to Commissioners that this is the busy time of year for training and ramp up for the summer. Staff has just finished up both the annual pack test and the physical agility testing. May 17 we have 4 staff members going to Jackson Fire/EMS to participate in an EKG training, and reported that it is nice to be able to reach out and start doing trainings with them. He anticipates they will send over some staff to participate in our trainings soon.

Chief Campbell and Wisby will be teaching a class at EITC in the next couple weeks.

Leadership I class will be coming here for a June class that our Captains and Drivers will be in. New recruits should be fully ready for wildland season by June 11th. He also reported on

upcoming training with Teton County Search & Rescue that will be a great opportunity for the two organizations to work and train together.

EMS – Div. Chief Schauster

Chief Schauster reported to Commissioners that it appears we will hit our budgeted revenue expectations for Ambulance billing. Systems Design as our billing company is working out nicely.

EMT Classes are also rolling along still, with another month or so to go.

EMS supplies have been well dialed out by Capt. Colson's shift throughout both ambulances and the engines.

Minutes: Commissioner Letham asked if anyone had question or comments on the minutes for the **April 18th, April 24th**, and then **May 1st** meetings. No questions were asked.

Commissioner Golden made a motion to approve the meeting minutes for all 3 dates as presented.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor, all replied "aye" and each of the three minutes were approved as presented.

Claims: Commissioner Letham asked for any questions or comments on the claims presented for the period **April 15th through May 5th, 2017**. No questions or comments were raised.

Commissioner Golden made a motion to approve the claims as presented.

Commissioner Letham seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the claims were approved as presented.

Budget Statement:

Commissioner Letham asked for any comments or questions on the April Budget Statement presented. No questions or comments were asked.

Commissioner Letham made a motion to approve the April Budget Statement as presented.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the Budget Statements were approved as presented.

Recess

Adjourn

Commissioner Golden made a motion to adjourn the meeting.

Commissioner Wagener seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the Board of Fire Commissioners adjourned at 1817 hours.