



Teton County Fire Protection District

P.O. Box 474

911 N. Hwy 33

Tuesday March 23rd, 2021 - Driggs Fire Station, as well as Teleconferenced via Zoom

In Attendance:

Jason Letham, Fire Commissioner

Scott Golden, Fire Commissioner

Bob Foster, Fire Commissioner

Bret Campbell, Fire Chief

Earle Giles III, Deputy Fire Chief/Fire Marshal

Kevin Bollar, Battalion Chief/Training

Charis Schreiber, Union President

Mariana O'Neill, Board Secretary

Bart Birch, Legal Counsel

*During the COVID-19 Crisis, Governor Brad Little has signed a proclamation ([Link to current proclamation](#)) to allow boards to meet electronically **by suspending the requirement that at least one (1) member of the governing board members, directors, or chief administrative officers be present at the posted location.** The suspension of the section applies only to the requirement of allowing the public to attend the meeting in person. All other requirements of the Open Meetings Law remain in place, including providing the public with the ability to attend public meetings by telecommunication devices.*

Meeting began @ 1536 hours.

Minutes:

Commissioner Letham asked if there were question or comments on the prepared minutes from the February 23rd, October 22nd 2020 October 27th 2020, October 28th2020, October 30th 2020, November 6th 2020, and January 12th meetings.

No questions or comments were made.

Commissioner Golden made a motion to approve the minutes as presented.

Commissioner Foster seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the minutes were approved.

Claims: Commissioner Letham asked for any questions or comments on the claims presented for the period **February 1st, 2021 through February 28th, 2021.**

No questions or comments were made.

Commissioner Golden made a motion to approve the claims as presented.

Commissioner Foster seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the claims were approved as presented.

Budget Statement:

Commissioner Letham asked for any questions or comments on the Budget 2021 Budget Statement presented.

No questions or comments were made.

Commissioner Foster made a motion to approve the Budget Statement as presented.

Commissioner Golden seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the Budget Statement was approved as presented.

III-A Annual Report:

Amy Manning with III-A presented the annual report. She reported that the Trust is in great financial standing. The increasing surplus will be used to offset future rate increases. She also presented the new ProAct pharmacy plan that will be providing increased savings to members. The agency also implemented new programs such Telehealth and Mental Health Screenings.

Audit FY 2020 Report:

Theresa Flannery, Senior Manager/Audit with Wipfli LLP presented the final Audit Statement for FY ending September 30, 2020. The audit showed that the financial records of the Teton County Fire Protection District were in accordance with the Generally Accepted Accounting Principles. Review and discussion began around the financial statements and the audit findings. It was recommended that the District implement a better process to track Wildland reimbursements, Grants, and Ambulance Receivables. The auditor will work with the District's personnel to implement such process.

Policy Manual review:

Commissioners reviewed the social media policy. Commissioner Foster asked for clarifications on the social media posts and the effect it could potentially have if there was a bond request. Legal Counsel Bart Birch reviewed the policy and agreed that the policy should remain in place as it was spelled in the draft. No further questions or comments were made.

Commissioner Golden made a motion to approve the Policy Manual.

Commissioner Foster seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the Policy Manual was approved as presented.

Wyoming Contract

The Wyoming Contract is set to expire on 9/30/2021. Commissioner discussed the station needs and high rise in ambulance runs to Grand Targhee. Commissioner Letham will initiate negotiations to discuss the new contract.

Recess

Adjourn

Commissioner Letham made a motion to adjourn at 1806 hours.

Commissioner Golden seconded the motion, and the Board of Fire Commissioners was adjourned.