



Teton County Fire Protection District

P.O. Box 474

911 N. Hwy 33

Tuesday, December 13, 2022- Driggs Fire Station, as well as Teleconferenced via Zoom

In Attendance:

Jason Letham, Fire Commissioner

Bob Foster, Fire Commissioner

Erin Borbet, Fire Commissioner

Mike Maltaverne, Fire Chief

Bart Birch, Legal Counsel

Meeting began @ 1600 hours.

Minutes: Commissioner Letham asked if there were questions or comments on the prepared minutes from November 8, 2022 meeting.

Commissioner Foster noted a typo.

No further questions or comments were made.

Commissioner Foster made a motion to approve the minutes as presented.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and the minutes were approved.

Claims: Commissioner Foster asked for any questions or comments on the claims presented for the period **October 1st, 2022 through October 30th, 2022.**

Commissioner Foster asked a question about the purchase of LED Lights. Chief Maltaverne will follow up.

Commissioner Foster followed up on Deputy Hale's recovery. Chief Maltaverne reported that he's been dispatching.

No further questions or comments were made.

Commissioner Foster made a motion to approve the claims as presented.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the claims were approved as presented.

Budget Statement:

Commissioner Letham asked for any questions or comments on the October 2022, Budget Statement presented.

Commissioner Foster was concerned about the Key Private Investment account and its performance. Commissioner Letham will look into other options.

No further comments or questions were asked.

Commissioner Foster made a motion to approve the Budget Statement as presented.

Commissioner Borbet seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the Budget Statement was approved as presented.

Impact Fees:

Chief Maltaverne reported that the Advisory Committee recommended to the County Commissioners to approve the Impact Fees as presented. The next step in the process is to sign an IGA with the cities and county to collect the fees on the District's behalf. Commissioner Foster wanted to clarify the last paragraph in the Advisory Committee's recommendation: "For the Teton County Fire & Rescue Impact fee, we suggest that County collects the same portion of their maximum permissible as they contribute to the operation of Dispatch. Since their services would not be available without Dispatch, their

proportional contribution to its operation could be essentially the same value that County residents fund TCFD needed growth-related Capital Improvements.”

Chief Maltaverne will follow up and ask clarification.

Targhee Expansion:

Chief Maltaverne that the master plan expansion will take about seven years. There is a plan for the building of 28 units of homes. There is a concern on how the expansion will be affecting Teton County, ID. Chief Maltaverne has been having discussions with Jackson Fire&EMS regarding the WY contract and how the expansion could affect the contract. Chief Jellie will Jackson Fire reported that a new station in Alta might be in works in the future.

Staffing:

Chief Maltaverne reported that a new FF/Paramedic was hired and is starting on December 14 on B-Shift. There is also been a lot of illnesses throughout the station.

Chief Performance Review Format:

Chief Maltaverne sent out performance reviews from previous employers. Commissioner Foster presented a document explaining the performance appraisal process. The Commissioner will work on a format for the Chief's performance review.

Christmas Gifts:

Commissioner Letham mentioned that in the past dinner was offered to staff. Last year the Commissioner approved gift cards. Chief Maltaverne recommended to proceed with gift cards this year and organize an appreciation dinner for next year. Commissioner Foster would like to proceed with the purchase of the gift cards.

Commissioner Foster made a motion to authorize the purchase of gift cards up to the amount of \$7,000.00 for the total sum.

Commissioner Letham seconded the motion.

Commissioner Letham asked for all in favor. All replied “aye”, and motion was approved.

Commissioner Job Description:

Commissioner Borbet presented a Draft of the Commissioner's Job Description. A discussion on the draft followed.

Chief's Report:

Chief Maltaverne reported that the ambulance has been sold. Greg Adams with the County approached Chief about offering IT services to the Fire District. Greg will present a proposal of what those services will look like and cost. Chief Maltaverne reported meeting with Doug Self with City of Driggs and discussed affordable employee housing. There might be some units available to the Fire District available to be rented by the District's employee. Chief Maltaverne spoke on Capital Improvement Plan and funding, as well as fleet maintenance replacement. Commissioner Letham will be meeting with a new roofing company to receive another bid. Bart Birch will check on purchasing requirements and posting for bids.

Executive Session:

Commissioner Letham made a motion to enter executive session per IC 74-206(a)

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;

Commissioner Foster Seconded the motion.

Roll Call:
Jason Letham, aye
Bob Foster, aye
Erin Borbet, aye

The board moved into Executive session at 1701 hours
The board came out of Executive session at 1740 hours

Commissioner Letham made a motion to enter executive session per IC 74-206 (e)

To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;

Commissioner Foster made a motion to adjourn at 1745 hours.

Commissioner Letham seconded the motion.

Commissioner Letham asked for all in favor. All replied "aye", and the Board of Fire Commissioners were adjourned.